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Friday, 17 May 2019

Adjourned Annual Meeting of the Council

Dear Member

I am pleased to invite you to attend a meeting of Torbay Council which will be held in **Rosetor Room, Riviera International Conference Centre, Chestnut Avenue, Torquay, TQ2 5LZ** on **Tuesday, 28 May 2019** commencing at **5.30 pm**

The items to be discussed at this meeting are attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Steve Parrock'.

Steve Parrock
Chief Executive

(All members are summoned to attend the meeting of the Council in accordance with the requirements of the Local Government Act 1972 and Standing Orders A5.)

A prosperous and healthy Torbay

For information relating to this meeting or to request a copy in another format or language please contact:

Kate Spencer, Town Hall, Castle Circus, Torquay, TQ1 3DR
01803 207012

Email: governance.support@torbay.gov.uk
www.torbay.gov.uk

Adjourned Annual Meeting of the Council Agenda

1. Opening of meeting

2. Apologies for absence

3. Declarations of interests

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

4. Appointment of Overview and Scrutiny Co-ordinator and Scrutiny Lead Members

To appoint the Overview and Scrutiny Co-ordinator and the:

- Overview and Scrutiny Lead for Children's Services
- Overview and Scrutiny Lead for Adults and Public Health
- Overview and Scrutiny Lead for Place
- Overview and Scrutiny Lead for Corporate and Community Services.

(Note: Cabinet members shall not be appointed as the Overview and Scrutiny Co-ordinator or Overview and Scrutiny Leads.)

5. Appointments to Committees and Other Bodies for 2019

(Pages 4 - 25)

- (a) To appoint committees and other bodies, agree their terms of reference and to review the allocation of seats to political groups in line with statutory requirements.

- (b) To receive nominations from the group leaders of members to serve on those committees and other bodies.

(Note: outside bodies appointments will be made for a four year term from May 2019 to May 2023.)

6. **Calendar of Meetings for 2019/2020 to 2022/2023** (To Follow)
To approve the programme of ordinary meetings of the Council for the four year term up to May 2023.
7. **Composition and Constitution of the Cabinet and Record of Delegations of Executive Functions** (To Follow)
To receive details from the Leader of the Council of the composition and constitution of the Cabinet for 2019/2020, together with the record of delegations of Executive functions (in accordance with Standing Order C2).
8. **Scheme of Delegation for Council Functions**
To agree the scheme of delegation for Council functions as set out in Part 3 of the Constitution in so far as they relate to Council functions.

(see <https://www.torbay.gov.uk/DemocraticServices/ieListMeetings.aspx?CId=458&info=1>)
9. **Overview and Scrutiny Annual Report 2018/2019** (Pages 26 - 28)
To receive the Overview and Scrutiny Annual Report for 2018/2019 (as set out in the attached report).
10. **Statutory Officer Appointments**
To confirm the following statutory officer appointments:
- (a) Returning Officer for local government elections (RO) (and associated Proper Officer roles), Acting Returning Officer for Parliamentary Elections, Electoral Registration Officer (ERO) and Proper Officer for the Local Authorities (Referendum) (Petitions and Directions) (England) Regulations 2001 – to be advised; and
 - (b) Interim Director of Social Services (DASS) – Joanna Williams.

Note

An audio recording of this meeting will normally be available at www.torbay.gov.uk within 48 hours.